

Position: Ministry Representative (Appointed Position)

Prerequisite: Assigned by MTO Operational Traffic Engineering Office

Term: Assignment lasts until another ministry representative is assigned or until the incumbent representative resigns.

Amount of time required for position: Six (6) hours per month. This does not include optional in person meetings, to be held four (4) times per year, the rest of the meetings would be held virtually. On site meetings are usually half a day each, virtual meetings are usually three (3) hours each.

Duties: Foster and improve relationships within IMSA Ontario Trillium Section and MTO. Represent IMSA and advocates on behalf of the Association and items that affect and/or pertain to IMSA. Reports back to the Board of Directors on items that impact or are relevant to the work of the Association.

Position Description of the MTO Representative:

In support of the Association's mission, dedicated to providing quality certification programs for the safe installation, operation, and maintenance of public safety systems, delivering value for members by providing the latest information and education in the industry.

Duties: Consolidate and report information that would be of interest to either the MTO or the Board and/or its general members. Provide direction on what would serve the MTO's interest. Articles regarding MTO activities suitable for the newsletter that would benefit IMSA Ontario Trillium Section members would be requested on a quarterly basis.



Position Description of the Ministry Representative

- a) Role Statement – Serve as MTO Representative in a way that is of service to both the MTO and IMSA Ontario Trillium Section.

- b) Responsibilities – Gathering and sharing information that would be of benefit to both the MTO and IMSA Ontario Trillium Section.